

# Put Anniversary in Calendar

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Version: 1.0

# Put Anniversary in Calendar

## Introduction

### *You can add reminders to all anniversary's and birthday's in the calendar*

You can use Put Anniversary / Birthday with any Contact folder - personal or public folder included.

This is a Microsoft Outlook COM Add-in.

Sometimes when you import a .pst file to your Outlook your Contacts anniversary's or birthday's don't appear in the calendar, this can also happen with synchronizations with a Pocket Pc device or Palm.

This add-in will automatically put all those anniversaries or birthday's where they belong (in the Calendar) this way you won't miss this important events.

This add-in is easy to work with, is inside Outlook, and has an extremely simple user interface

## System Requirements

- Outlook 2000 <sup>1</sup> to have access to Mail.

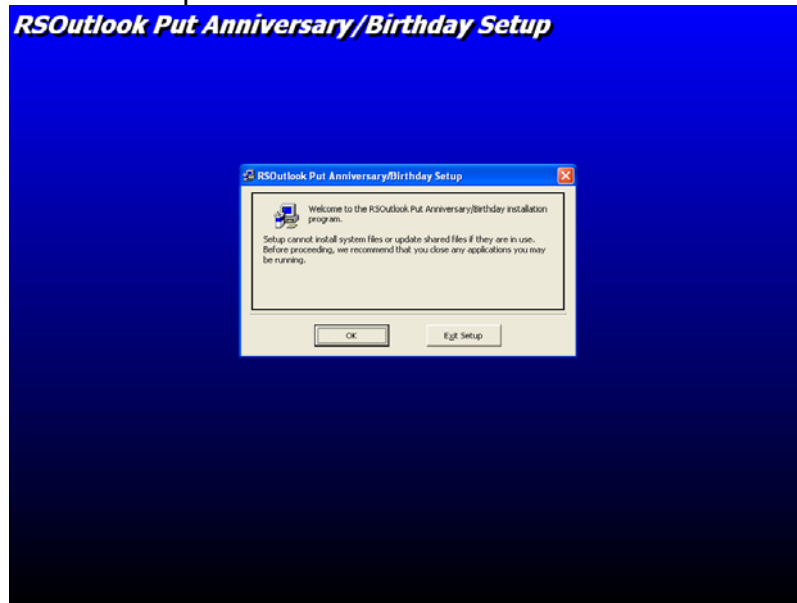
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<sup>1</sup> This software has been tested with Outlook XP and Outlook 2003 (v. Beta 2) and it works correctly.

## Installation manual

To install Put Anniversary in Calendar, follow these steps:

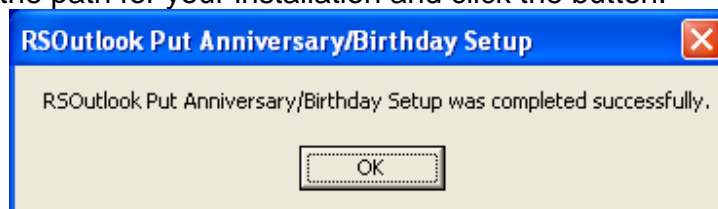
1. Double-click Setup.exe to install the feature.



2. Click OK. Should appear this screen.



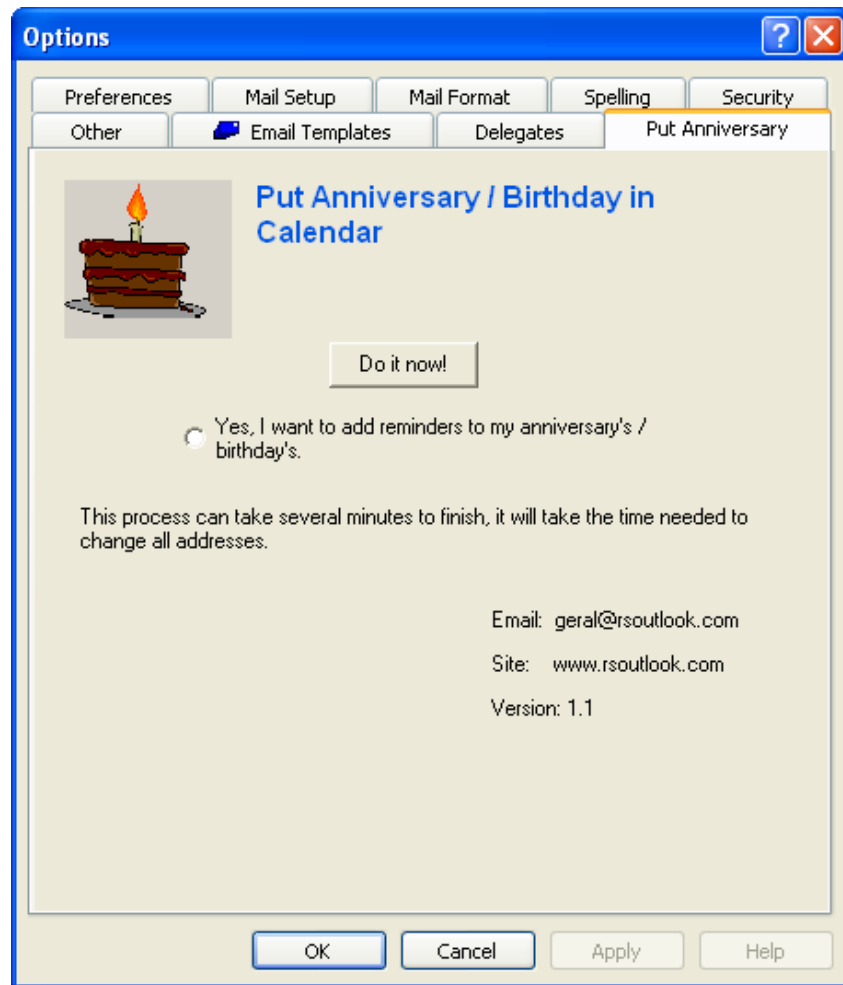
3. Select the path for your installation and click the button.



4. To verify that the installation was successfully, open your Outlook, and go to menu **Tools, Options** and you should have a new tab by the name of **Put Anniversary**.

## Utilization Manual

To use all of the program versatility, choose whether you want to add reminders to your anniversaries and birthday's and the click in the button Do it now!  
You will then be asked to choose the contact folder that you wish to update, then click OK, and you will receive a message for successful or unsuccessful.



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