



# Delete Duplicated Contacts

Email: [ricardosilva@rsoutlook.com](mailto:ricardosilva@rsoutlook.com)

Site: [www.rsoutlook.com](http://www.rsoutlook.com)

Version: 1.1

# DELETE DUPLICATED CONTACTS

## Introduction

Do you spend time deleting or removing duplicated contacts from your folders?

Some times synchronizations (pda) duplicate contacts and you get up ending with duplicated contacts.

This add-in will resolve this questions, it allows you to delete duplicated contacts just in a click of a button.

This add-in is easy to work with, is inside Microsoft Outlook, and has an extremely simple user interface.

## System Requirements

- Outlook 2002 <sup>1</sup> to have access to Mail.

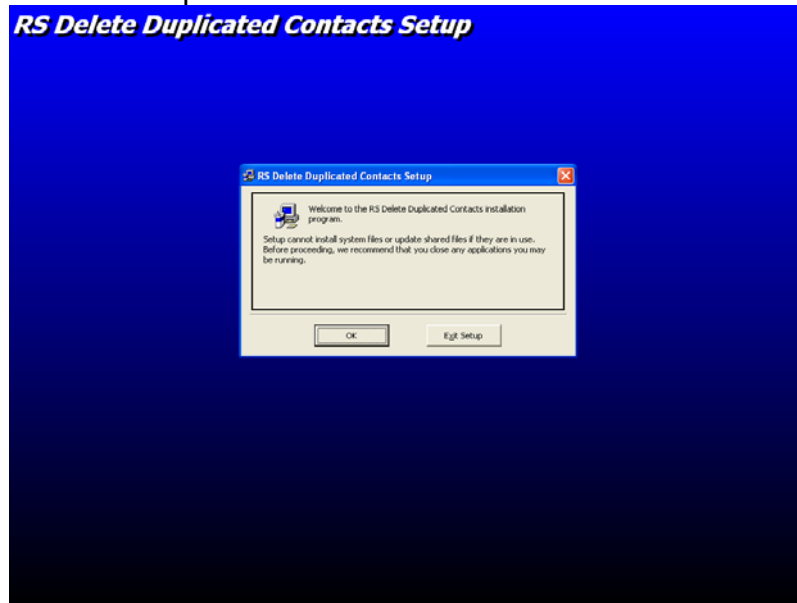
---

<sup>1</sup> This software has been tested with Outlook XP and Outlook 2003 and it works correctly.

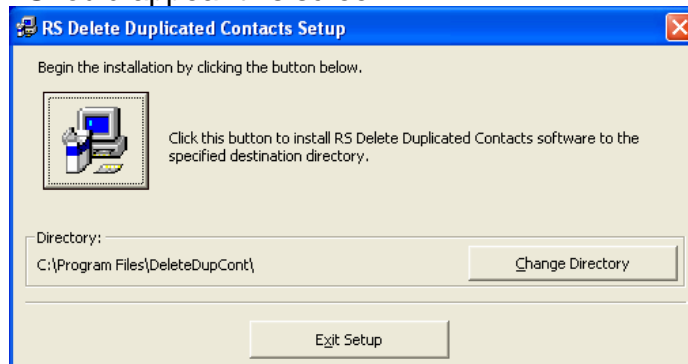
## Installation manual

To install Delete Duplicated Contacts, follow these steps:

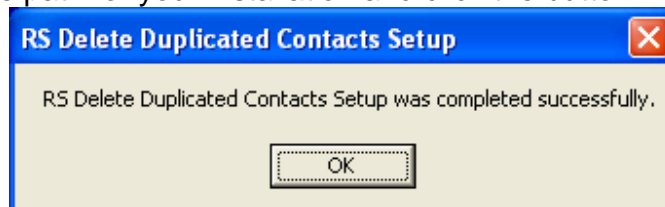
1. Double-click Setup.exe to install the feature.



2. Click OK. Should appear this screen.



3. Select the path for your installation and click the button.



4. To verify that the installation was successfully, open your Outlook, and go to menu **Tools, Options** and you should have a new tab by the name of **Delete Duplicated Contacts**.

## Utilization Manual

To use all of the program versatility, just click the button Delete, choose the folder where email messages are duplicated and wait. In the end a message will appear telling you how many messages were deleted.



## Troubleshooting

### How do I install the add-ins?

Close Outlook, install it double clicking on the add-in's Setup.exe file and follow the step by step instructions.

### How do I uninstall the add-ins?

To uninstall an add-in, go to Start...Control Panel...Add/Remove Programs. Look for the add-in and select "Remove".

### I installed the add-in, but I can't find it?

Because the add-ins are integrated into Outlook, and become part of Outlook, they can be found in Outlook. Just go to Tools...Options...(name of add-in). It will be there alongside

If it doesn't go to Other tab > Advanced Options > COM Add-ins and see if it is there, if it isn't click Add go to C:\Program Files find the folder (name of add-in) and select the add-in.